

# *Puget Sound Process Service*

P.O. Box 903 • Everett, WA 98206 • (425) 239-8145 • FAX (425) 258-4703

Date \_\_\_\_\_ Client \_\_\_\_\_ Phone \_\_\_\_\_ Contact \_\_\_\_\_

Document: Original \_\_\_\_\_ Copy \_\_\_\_\_ Cause No. \_\_\_\_\_

County \_\_\_\_\_ Case Name \_\_\_\_\_

Court \_\_\_\_\_ Last Day \_\_\_\_\_

Messenger Service - please be specific with instructions)

File Only \_\_\_\_\_ Deliver Only \_\_\_\_\_ Deliver To: \_\_\_\_\_

File & Deliver \_\_\_\_\_

## **Special Instructions:**

Service of Process \_\_\_\_\_

List Documents: \_\_\_\_\_

Post Only \_\_\_\_\_ Serve Only \_\_\_\_\_

Serve then file \_\_\_\_\_ File then Serve \_\_\_\_\_

## **SERVE ON:**

### **SERVICE ADDRESS:**

(Work \_\_\_\_\_ Residence \_\_\_\_\_)

Phone Numbers (Work/Residence) \_\_\_\_\_

X \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_ By \_\_\_\_\_

Ht. \_\_\_\_\_ Wt. \_\_\_\_\_ Age \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_ Race \_\_\_\_\_ Sex \_\_\_\_\_

## **Server Notes:**

Total \_\_\_\_\_ Milage \_\_\_\_\_ Proof \_\_\_\_\_ Paper \_\_\_\_\_ Notary \_\_\_\_\_

Skiptrace \_\_\_\_\_ Specials \_\_\_\_\_ Other \_\_\_\_\_ 2nd Add \_\_\_\_\_